

**WARREN COUNTY COMMISSIONERS MEETING**  
**MONDAY MAY 2, 2022**

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Also, In Attendance: Randy Wurtzbaugh, Ben Dispennett

Public:

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jenny Hobough, Highway Office Manager; Matt Herndon, Highway Superintendent; John Kuiper, Zoning Director; Sharon Hutchison, Council/Grant Contractor (remote); Lori Heidenreich, Treasurer; Rusty Hart, Sheriff; Jenny Eads, FWHD.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
  - a. Clay Andrews requested to add Ross/Stutler Vacated Alley. Adam Hanthorne made a motion to approve the agenda with a second from Craig Greenwood, all voted in favor.
  - b. Adam Hanthorne made a motion to approve the April 18, 2022 Commissioner Meeting minutes with a second from Craig Greenwood, all voted in favor.
  - c. Adam Hanthorne made a motion to approve the April 18, 2022 – May 2, 2022 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
  - d. Adam Hanthorne made a motion to approve the April 29, 2022 payroll with a second from Craig Greenwood, all voted in favor.
  - e. Highway – Herndon presented a quote for 2023 Peter Built dump truck prices. The quote includes cab and chassis \$130,000, outfitter for body 548# \$59,855 for build out. Currently 2 Internationals need to be replaced but would prefer to keep one for hauling concrete and sell the other. As the quote is for over \$150,000 must be advertised 2 weeks accept bids to be opened June 6, 2022 at 8:30 a.m. meeting. Hanthorne discussed the new CDL requirements from the State. All Highway employees are required to have CDL and the training is now approximately \$3,000 per employee. Discussed a 2-year employee agreement for to safeguard the County if an employee leaves after receiving the training with the amount prorated if employee leaves before 2 years. Barce will work on a contract with for Highway employees. Discussed lodging, mileage, meals, etc. if employee needs to travel a distance for training. Hobough will look into other places that provide this training. Hobough explained the bid opening for bridge 89 will be May 16<sup>th</sup>.
  - f. Ross/Stutler Vacated Alley – Clay explained the vacation request and asked if anyone opposed this vacation of alley, no one opposed. Clay Andrews made a motion to approve Ordinance #2022-0502A vacating alley in Marshfield, seconded by Craig Greenwood, all voted in favor.

Old Business:

- a. EMS 2022 Contract – Andrews explained both Ascension legal team and Commissioners signed the contract, but Ascension would like to meet with the Commissioners to resign. Weston-Hubner discuss with Ascension to set a date.
- b. Courtroom/Courthouse Repairs – Greenwood presented invoices from Perfection Painting for courthouse work in the amount of \$60,855 (original approved of \$55,705). Greenwood explained the additional work that took place. Craig Greenwood made a motion to approve the adjustments and invoice of \$60,855 to be paid from Cumulative Capital Development seconded by Clay Andrews, all in favor. Greenwood presented Bouma Betten invoice and explained the change/additions through the project. Craig Greenwood made a motion to approve Bouma Betten payment of \$141,610 from Cumulative Capital Development seconded by Adam Hanthorne, all voted in favor. Greenwood stated repair work in the probation office and will have an invoice soon.
- c. Jail Generator/Phone System – Hart stated Huston Electric Engineer was at the Jail last week and will be sending a quote. Discussed the new generator and options. Weston-Hubner stated Comcast will be here May 12<sup>th</sup> from 11-2 to move the phone lines.
- d. EMA Building Lighting – Greenwood stated Hall Electric will be working on this in the near future.
- e. County (Ceres) Lot Land Survey – Andrews stated RQAW has been contacted for surveying. Barce will discuss with another surveyor as well.
- f. EMA Siren Quote Pine Village – Astell will bring a quote to the next meeting for the siren.
- g. Fire Alarms County Buildings – Greenwood has met with Mulhaups. Brenneco will be coming this week. Koorsen has not had call back but will get contact information from Jail.
- h. Judyville Drainage Issue – Discussed this will need to be discussed with the Health Department.
- i. ARPA Funds for Attorney – Weston-Hubner explained the process as well as items the revenue loss can be used for. Weston-Hubner stated the report due April 30<sup>th</sup> was filed for \$1,555,845.06 in revenue loss.
- j. Williamsport Pool – Wurtzbaugh will present the HWC final proposal in the near future.

Elected Official/Department Head comments:

- a. County Farm Lease 2023 cash rent was discussed. Cash rent in 2022 was \$217 and 2023 is \$227. Weston-Hubner informed the Commissioners the full 2022 cash rent has been paid by Jim Willett. Clay Andrews made a motion to adopt the cash rent at \$227 for 2023 with a second from Adam Hanthorne, all voted in favor.
- b. Court – Weston-Hubner explained Judge Reece has inquired about amending the travel expense policy for per diem to \$75/day as prices have increased considerably. The per diem was discussed. Craig Greenwood made a motion to approve Ordinance #2022-0502B to amend the Travel Expense Policy with a second from Adam Hanthorne, all voted in favor.
- c. Court – Judge Reece has requested a credit card specifically for the Court with a monthly credit limit of \$5,000. Weston-Hubner explained this would alleviate meeting the maximum each month for the Auditor, Sheriff and

Highway. Clay Andrews made a motion to approve Resolution #2022-0502C adding a card for Court and increasing the \$5,000 per card with a total of \$20,000 second by Adam, all in favor.

- d. Court – Andrews explained a request from Judge Reece to give Custodian, Russ Haddock a bonus due to all of the extra work on weekends and evenings. This will be discussed with the Council.
- e. John Kuiper, Zoning Director – Kuiper stated there are 6 UBO hearings scheduled for May 16<sup>th</sup>. Discussed timeline to order dumpsters and other property maintenance issues.
- f. Rusty Hart, Sheriff – Hart stated the sheriff vehicle that was in an accident was totaled. Settlement for this vehicle has been accepted and funds should arrive soon. Weston-Hubner explained the funds will be available for replacement of equipment/vehicle. Discussed a quote for body armor that will need replaced Jan 1<sup>st</sup> for \$26,000 to \$30,000. Hutchison, Grant Writer, inquired about applying for the bullet proof vest grant. The grant was discussed and will be looked into. Adam Hanthorne made a motion to approve up to 30,000 for body armor for the sheriff's office from Public Safety Fund with a second from Clay Andrews, all voted in favor. Discussed a new deputy and equipment needed at the beginning of the year as well.
- g. Lori Heidenreich, Treasurer – Heidenreich stated property taxes are due May 10<sup>th</sup>.
- h. Matt Herndon, Highway Department Superintendent – Herndon explained work completed by Reith Riley. MJ Electric will be paying for the road repairs in the near future.
- i. John Kuiper, Animal Control – Kuiper inquired about a Tractor Supply account for the County. Commissioners agreed to have an account.
- j. Sharon Hutchison, Grant Writer – Hutchison stated applying for 2 Homeland Security terrorism attacks, EMPG grants for approximately \$150,000 and will look into bullet proof vest grant.
- k. Robin Weston-Hubner, Auditor – Weston-Hubner explained new legislation. Beginning this year, SRO MOU will be required. Opioid Settlement funds will be coming through the State. Explained Judge Reece applied for and received a Court Grant and Sheriff Chief Deputy Pruitt applied for and received a grant for Sheriff Department. Explained the additional appropriations that have been set for approval by Council May 31<sup>st</sup>. The 2023 budget schedule was explained with budget commissioner/council meetings July 25<sup>th</sup>.

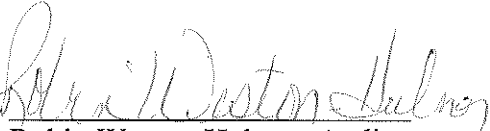
Public Comment:


- a. Ben Dispennett – Dispennett presented a 1<sup>st</sup> quarter update and explained the broadband project timing. RFP's are due today which will be presented to the Commissioners and Council. Explained the Comprehensive Plan. Discussed the need younger age group to be involved and has been at the high school to discuss with the students the plan for the county moving forward. Discussed moving forward with housing opportunities. READI grant work is continuing. Reimbursement type grant possibly.

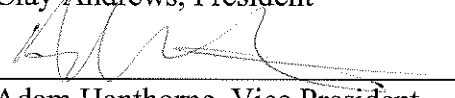
Next Commissioner meeting May 16, 2022 @ 8:30 a.m.

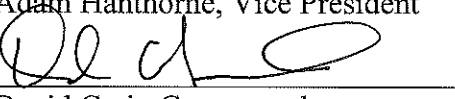
There being no further business Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:

  
Robin Weston-Hubner, Auditor

  
Clay Andrews, President

  
Adam Hanthorne, Vice President

  
David Craig Greenwood